OXFORD PARKS & RECREATION DEPARTMENT
RED BARN FACILITY RENTAL CONTRACT

The City of Oxford provides many recreational opportunities for the public, including use of facilities at a nominal fee. Requirements as set forth below have been approved by the City Board and are enforced for your safety and to assure continued quality services. We hope you enjoy your visit on our sites. Should you have any questions, concerns, or recommendations, please contact the Parks & Recreation Department at 603-1135.We welcome your suggestions and feedback.

FEES AND RENTAL GUIDELINES:

1. Renter must be an adult (21 years or older) and must accept responsibility for the facility, activities and conduct of the guest at the facility.
2. All rental dates, times, and conditions shall be assigned and confirmed by the Recreation Director or his/her designee.
3. A security deposit is required to confirm each rental request.
4. Deposits/Security fees must be paid to confirm a rental request. Rental fees may be paid by check, only if paid ten (10) or more days prior to the event.
5. No deposit will be refunded without a (7) seven-day notice of cancellation.
6. The City of Oxford, in it's own discretion, may refuse rental to any individual, who the City may have reason to believe will be conducting activities that may be inappropriate or may not be in the best interest of the City or its citizens.
7. The City of Oxford, in it's own discretion, may require the securing of off duty police officers by any group or individual in which the safety of the public, peaceful living of the public, or protection of the property may be jeopardized.
8. The renter shall assume responsibility for any damage to buildings, grounds, and/or equipment during the rental period. Should damages exceed the deposit paid by the renter, a reimbursement to the City of Oxford for damages will be due within a reasonable period of time, not to exceed thirty days following the rental of the property. The renter is responsible for all clean-up and the deposit (or a portion) will be held if the clean-up is not satisfactory.
9. FISHING IS ALLOWED BY PERMIT ONLY AND IS N.C. WILDLIFE AND OXFORD POLICE OFFICERS ENFORCE ALL STATE AND LOCAL LAWS. PENALTIES FOR FISHING WITHOUT PROPER LICENCES STIFF.

SPECIFIC REGULATIONS: The renter shall assume the responsibility for the enforcement of the following regulations:

1. An adult supervisor (21years or older) must be in attendance at all times to accept responsibility for the care of the facility and for the conduct of the group using the facility. That adult supervisor must be the renter as named below.
2. The building may be opened no earlier than 8:00am and must be vacated no later than 11:00 pm.
3. Defacing of walls and floor or poles (tape, paint, markers, food, etc.) is prohibited. All trash must be placed in bags.
4. Parking shall be in designated areas only.
5. Smoking is prohibited inside the facility.
6. Unreasonably loud noise and/or behavior not conducive to the public's tranquil or peaceful living are not allowed.
7. Bands requiring use of power sources for amplification are prohibited.
8. Firearms, fireworks, or weapons of any kind are prohibited.
9. Possession, display, or consumption of illegal drugs is prohibited.
10. Possession or consumption of alcohol is prohibited except under the following conditions:
    - Renter must request, in writing, no less than 2 weeks prior to the event, a request to the Director of the Parks & Recreation Department for approval to serve alcohol.
    - All State ABC laws must be followed
    - The sale of alcohol is prohibited
    - Renter must obtain a special occasion permit from the State ABC Officer in Granville County to serve fortified wine or liquor and provide a copy of such permit to the Parks & Recreation Department no less than 24 hours prior to the event.
    - An off-duty police officer will be assigned to the event. The officer must be present at the beginning of the event until the end. A $20.00 per hour fee must be paid in advance.
    - All beverages must remain inside the facility.
    - The City of Oxford, in it's own discretion, reserves the right to refuse the privilege to serve alcohol by any individual or group.
11. At anytime violations of the above regulations occur, the City of Oxford may terminate the event. No refunds of fees or deposits will be made.

The renter agrees to release and hold harmless the City of Oxford and the Oxford Parks & Recreation Department and its staff from any liability as a result of the renter's activities and use of the facility. The Parks & Recreation Department reserves the right to deny and/or cancel any facility rental when planned activities are not in the best interest of the City of Oxford or if the activities are inappropriate for the facility.

_____ _____ _____

Signature of Responsible Party **Date** **Recreation Department Staff**

ACTIVITY: _____ DATE REQUESTED: _____ ESPONSIBLE PARTY: _____

GROUP OR ORGANIZATION: _____ ADDRESS: _____

Home #: _____Work #: _____Cell#:_____ TIME OPEN: _____ TIME CLOSED: _____

Deposit Amount: _____ Receipt #:-_____Date Paid: _____Deposit Returned: _____ Deposit Held:_____

Rental Fee Amt.: _____ Receipt #: _____ Date Paid: _____ Facility Renting: _____

Alcohol Use Approved: yes ☐ no ☐ Permit Required: yes ☐ no ☐ Permit #: _____

Law Enforcement Fee: $25.00/hr. X # Hours_____ = Fee Paid_____ Start Time: _____ End Time: _____

Date Fee Paid: _____ Receipt #: _____